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CONTACTS

For any information, please contact:

Information desk

+33 2 99 29 60 00



accueil@rennes.aeroport.fr

FINANCIAL DEPARTMENT **Invoicing**



compta@rennes.aeroport.fr

For any handling request, please contact:

Traffic Operations Department

+33 2 99 29 60 04

ops@rennes.aeroport.fr

Sita: RNSAPXH

Ops Frequency VHF: 131.775 MHZ

Supervisor Commercial Department

superviseurs@rennes.aeroport.fr

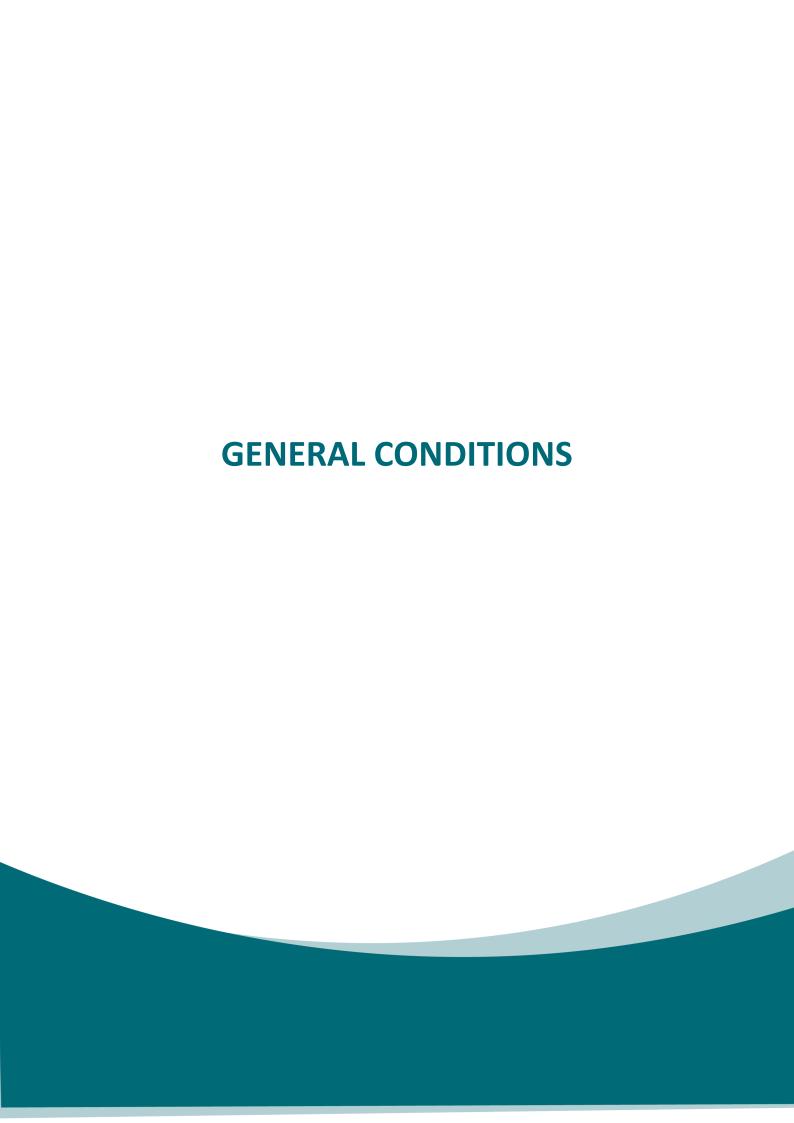
Sita: RNSAPXH

Technical Handling Department



chefequipetech@rennes.aeroport.fr

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The present general terms and conditions apply to services provided by SEARD according to article L.6325-1 abd seq. of transports Code.

INVOICING

Invoices are issued according to information provided by the client (I.D, billing address, VAT number, registration, etc. a €10 billing charge may be applied.). The client is required to inform SEARD of any modifications.

Invoices are issued in Euros (€).

RATES

Tariffs are expressed in Euros (€) and excluded VAT. Tariffs are revisable and their modification is subject to publication. The airport charges for aircraft weighing more than six tonnes shown below are taken from "Regulation on regulated charges" following the deliberations of the Economic Consultative Committee for application of the charges from 1st May 2025.

PAYMENT

Payment is considered as complete when the funds have been received in the SEARD accounts. Invoices shall be paid in Euros (€).

To facilitate the registration of a payment, the customer must attach the detachable invoice slip or quote the references given on the invoices concerned (invoice no., customer no.).

All Airport charges (Landing, parking, Passenger), due by the aircraft operator or the owner of the aircraft, shall be paid prior to take off.

However, some users and airlines may not be subject to this obligation and can be billed periodically:

- Based customers or users with premises on the concession
- Regular customers who have signed an agreement with SEARD
- Customers who subscribed to direct debit from Bank account

In this case, bank charges relating to this payment method are under user's responsability.

Payment (General method of payment)

Invoices must be paid in cash to SEARD by credit card (VISA, Mastercard, AMEX) or cash before each takeoff, by the operator or aircraft owner who has not signed a special agreement with SEARD. In the event of non-payment in cash, the invoice will be increased by €10 excluding VAT for billing costs.

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15-day payment (for account customers only)

Users and airlines presenting sufficient guarantees may be authorized by SEARD, after express written agreement, to pay their invoices within 15 days of the invoice date. In the event of late payment, the customer account will be immediately suspended. Invoices must be paid in cash

A customer wishing to benefit from deferred payment must make a written request to SEARD and provide such information as SEARD may require, including but not limited to the following:

- the latest annual financial statements, including balance sheet, income statement and cash flow statement, as well as any notes detailing these documents,
- the latest quarterly financial statements, including the above-mentioned documents

If the customer refuses to provide the information requested to obtain a deferred payment, no deferred payment can be granted.

SEARD analyzes the data provided by the customer in order to assess the customer's financial health and risk of default, and decides accordingly whether a deferred payment can be granted. The granting of a deferred payment remains at SEARD's discretion.

SEARD notifies the customer of its decision before implementing it. If the customer does not receive this notification, the customer does not benefit from deferred payment.

If SEARD notifies the client that deferred payment has been granted, this means that any subsequent sums invoiced by SEARD to the client must be paid no later than fifteen (15) days after the invoice date.

SEARD will analyse the client's financial health on a regular basis for as long as the benefit of deferred payment is granted. To this end, the client will provide the above-mentioned documents and any other documents requested by SEARD at any time.

After re-examination of the financial situation, SEARD may withdraw the deferred payment at any time and apply cash payment.

Bank charges relating to this method of payment shall be borne by the user.

a) Bank Transfer

For funds transfers from abroad, bank charges are at the expense of the issuing party.

b) Cheque, made payable to:

SEARD (Société d'Exploitation des Aéroports de Rennes et Dinard)
Comptabilité Clients
BP 29155
35091 RENNES CEDEX 9
France

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PROCEDURE IN THE EVENT OF LATE PAYMENT OR NON-PAYMENT

Late payment

Any invoice issued by SEARD which remains unpaid at the due date shall generate an automatic reminder letter.

If a third reminder letter should remain unanswered, the file will be transferred to the SEARD's litigation department, which will enter into any necessary legal procedures in order to recover the outstanding debts.

Immediate payment

Invoices are payable to SEARD by cash or credit card (VISA, MasterCard, AMEX) prior to take-off by the Aircraft operator or the owner that has no special agreement with the SEARD

In the event of non-payment, the invoice will be sent to the user at the end of the current month with a surcharge of € 10 corresponding to invoicing charges

Detention of aircraft:

An unpaid invoice can entail the application of measures, and in particular the provisional seizure of the aircraft under the conditions envisaged with the article L6123-2 of the Transport code.

Claims

Claims are not payment suspensive. Queries are admissible during a period of one year from the issuing date of the invoice. They must be sent in written form to the accounting department at the following address:

SEARD

Comptabilité Clients BP 29155 35091 RENNES CEDEX 9 France

Or by Email at: compta@rennes.aeroport.fr

All complaints must specify:

- the number of the concerned invoice
- the date and number of the concerned flights
- the claimed service

ORIGINAL VERSION, APPLICABLE LAW ANS SETTLEMENT OF DISPUTES

The current document is subject to French law. Any disputes arising out of or relating to this document shall be subject to the exclusive jurisdiction of French Courts.

In the event of controversial interpretation of any of the above articles in English language, the original French version will be considered as the only official text.

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APPLICATION OF VAT

All tariffs mentioned in the present document exclude VAT Vat will be invoiced at the current, applicable rate

Exemptions from VAT are applicable according to:

- 1. Article //262, II-4 of the French General Tax Code (Code Générale des Impôts)
- « II. Are VAT excluded:
- 4. All operations concerning delivery, transformation, repair, maintenance, chartering and renting of aircrafts used by a company, which can certify that flights to and from foreign destinations outside Metropolitan France, represent at least 80% of its activity "
- 2. The points e), f) et g) of the article 148 of the European Directive 2006/112 CE of 28/11/2006 *Members states shall exempt the following transactions:*
- e) The supply of goods for the fuelling and the provisioning of aircraft used by airlines operating for reward chiefly on international routes.
- f) The supply, modification, repair, maintenance, chartering and hiring of the aircraft referred to in point e), and the supply, hiring, repair and maintenance of equipment incorporated or used therein;
- g) The supply of service, other than those referred to in point f), to meet the direct needs of the aircraft referred to in point e) or of their cargoes.

All other services not mentioned above are subject to the current VAT rate.

The different services concerned by the exemption are clearly identified by articles 73D and E of Annex III of the French General Tax Code.

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APPLICABLE ALL YEAR

- Cancellation of a flight with extended opening hours and with less than 7 days' notice of the scheduled arrival time :
 - 100% of the extended opening time fee will be charged (in addition to this fee, other cancellation charges may apply, as indicated below).
- Cancellation of a flight with more than 24 hours' and less than 48 hours' notice in relation to the scheduled arrival time (excluding weather and ATC):
 - 50% of the commercial assistance price will be charged.
- Cancellation of a flight without notice or with less than 24 hours' notice in relation to the scheduled arrival time (excluding weather and ATC):
 - 100% of the commercial assistance price will be charged.

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AIRPORT FEES

GENERAL PRINCIPLES

The below mentioned airport charges are specific to business aviation activity.

The full, original document is available via www.rennes.aeroport.fr

If at any time any part of these tariff regulations (including any one or more of the articles of this document) is held to be or becomes void or otherwise unenforceable for any reason under any applicable law, the same shall be deemed omitted from these tariff regulations and the validity and/or enforceability of the remaining provisions of these tariff regulations shall, as far as is possible, not in any way be affected or impaired as a result of that omission. In such events the SEARD will not be held responsible.

These tariff regulations can be at any time revised by the SEARD to take into account any arising changes in applicable laws, rules, or regulations.

The fees and charges mentioned in this document may be revised in accordance with the French Civil Aviation Code

DEFINITIONS

DEPARTING PASSENGER: any passenger of at least two years of age departing on a flight from Rennes airport.

SCHENGEN TRAFFIC: any passenger departing on a flight to a final destination within the Schengen area.

INTERNATIONAL TRAFFIC: any passenger departing on a flight to a final destination outside the Schengen area.

NATIONAL TRAFFIC: any passenger departing on a flight to a final destination in France (French overseas territories included).

MTOW: Maximum Take Of Weight must be expressed in metric ton and rounded up to the next unit. Documents giving proof of the MTOW must be provided to the carrier by the aircraft owner.

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AIRCRAFTS WITH A MAXIMUM TAKE OFF WEIGHT UNDER OR EQUAL TO 6 TONS

LANDING CHARGE

The landing charge is levied for all aircraft landing at Rennes Airport and is payable to the SEARD.

The landing charges are calculated on the MTOW of the aircraft as stated in the Airworthiness Certificate, the Aircraft Flight Manual or in any other equivalent official document (e.g. Veritas data base). No surcharge will be applied in relation to the aircraft's noise group.

Aircraft less than or equal to 2 tons

Tarifs are applicable from the 1st of January 2025

Package type	Parking duration (Each hour commenced will be billed))	Tariff Exclusive VAT
Short Stay (Landing & parking included)	Up to 3 hours	7,25 €
Long Stay (1) (Landing, lighting & parking included)	From 4 to 24 hours	20,83 €

- (1) For above subscriptions, beyond 24 hours stays, a 50% discount will be applied per additional day and capped at 7 days

Aircraft from 3 to 6 tons

Tarifs are applicable from the 1st of January 2025

Touch Flat rate (3) (Landing, Lighting and parking included for 24 hours)	Tariff Exclusive VAT
From 2,01 to 5 T	50 €
From 5,01 to 6T	65 €

- (2) For above subscriptions, beyond 24 hours stays, a 50% discount will be applied per additional day and capped at 7 days

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Aircraft more than 6 tons

Tarifs are applicable from the 1st of January 2025

MTOW tons	Tariff Exclusive VAT	
From 6,01 to 10 Tons	55,902 €	
From 10,01 to 14 Tons	74,536 €	
From 14,01 to 69 Tons	74,536 € + 3,106 € (P-15)	
From 69,01 Tons and more	245,348 € + 4,969 € (P-70)	

Tarifs are applicable from the 1st of May 2025

MTOW tons	Tariff Exclusive VAT	
From 6,01 to 10 Tons	57,020 €	
From 10,01 to 14 Tons	76,027 €	
From 14,01 to 69 Tons	76,027 € + 3,168 € (P-15)	
From 69,01 Tons and more	250,255 € + 5,068 € (P-70)	

Modulations of night period:

A 47% surcharge on the landing price will applied during the following schedules: Between 10:00 PM and 6:00 AM (night period)

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Special conditions for aircrafts under or equal to 2 tons and from 3 to 6 tons (excluding annual fee):

CONDITIONS	Discount
Helicopters (Article 5 – Decree of January 24, 1956)	50%
Training flights with instructor on board operated by commercial airlines. (Concerning aircrafts belonging to transport companies or air companies that perform training flights, minimum 3 landings or consecutive landings procedure for their own crew which do not involve transportation or remunerated work during said flights. For each landing operation, touch down).	75%
Aircrafts specially assigned to transport personalities in the performance of their duties, the list of which is drawn up by the Market Aviation Minister.	100 %
State aircrafts which carry out technical missions on the orders of the Market Aviation Minister, or missions of search and rescue.	100 %
Aircraft forced to return to the airport due to technical incidents or bad weather conditions.	100 %
Aircrafts used for transportation of parachutism or ulm	100 %
Use of the light flying aviation parkings (Club and South) is granted by ACRIV (club parking) or SEARD (South parking)	SEARD or ACRIV agreement

LIGHTING CHARGE

Lighting charge is due for any aircraft landing or taking off from the airport when the lighting is lit at night or if visibility is bad, as requested by the aircraft captain or if ordered by the Aviation Authority for safety reason

Aircraft less or equal to 6 tons

Lighting	Tariff Exclusive VAT
Applicable from the 1st of January 2025	48,50 €

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PARKING CHARGES

Parking charge is due for any Aircraft with an MTOW greater than 6 tons, parking on the airport's area.

Charge is calculated per metric ton and per hour and based on the maximum take-off weight shown on the aircraft Airworthiness Certificate (as stated in the Veritas Register) and round up to the next unit.

Every started hour is due.

First 90 minutes are free.

Tarifs are applicable from the 1st of January 2025

CONDITIONS	Tariff Exclusive VAT / T / Hour
NATIONAL / SHENGEN AREA / INTERNATIONAL	0.3285 €

Tarifs are applicable from the 1st of May 2025

CONDITIONS	Tariff Exclusive VAT / T / Hour
NATIONAL / SHENGEN AREA / INTERNATIONAL	0.3351 €

PASSENGER CHARGE

This charge is due to the SEARD for each departing passenger on commercial flights or private aircraft with an MTOW greater than or equal to 6 tons.

Tarifs are applicable from the 1st of January 2025

Rate per boarded passenger	Tariff Exclusive VAT
Departing Passager	6,20€

Tarifs are applicable from the 1st of May 2025

Rate per boarded passenger	Tariff Exclusive VAT
Departing Passager	6,32 €

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PASSENGER WITH REDUCED MOBILITY CHARGE (PRM)

A charge for passengers with reduced mobility is due to the SEARD for each departing passenger on commercial flights or private aircraft with an MTOW greater than or equal to 6 tons.

In accordance with Regulation (EC) No. 1107/2006 of the European Parliament, the Airport Manager will provide assistance to disabled persons and persons with reduced mobility.

Tarifs are applicable from the 1st of January 2025

Rate for boarding passenger with reduced mobility	Tariff Exclusive VAT
Departing PRM	0,98€

Tarifs are applicable from the 1st of May 2025

Rate for boarding passenger with reduced mobility	Tariff Exclusive VAT	
Departing PRM	1,00€	

Exemption from the passenger and PRM charges

Are exempt:

- In-flight staff personnel,
- Passengers on a direct transit flight, with same flight number on arrival and departure,
- les Passengers from an aircraft forced to return to the airport due to technical problems or adverse weather conditions,
- Infants under the age of two

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FUEL CHARGE

A charge is levied for the supply of aircraft fuelling at Rennes Airport. The charge is billed by the companies authorized by the SEARD to sell aircraft fuel on site

Tarifs are applicable from the 1st of January 2025

Fuel delivery charge amount / per hectoliter	Tariff Exclusive VAT	
Fuel	0,2749€	

Tarifs are applicable from the 1st of May 2025

Fuel delivery charge amount / per hectoliter	Tariff Exclusive VAT	
Fuel	0,2804€	

OHTER PROVISIONS

The custody and preservation of aircraft, vehicles and goods using Rennes Airport facilities are not the responsibility of Rennes Airport or the Region of Brittany, the owner, and neither of them shall be liable for any loss or damage not caused by them or their employees

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GENERAL PRINCIPLES

The fee applies to all aircraft requesting assistance, regardless of their MMD.

Assistance is compulsory for aircraft using the main and cargo aprons.

All requests for assistance must be made at least 48 hours before the flight, within the airport's opening hours (times per NOTAM in force).

General and business aviation operators apply via MyHandling:

- https://cymyhandlingsoftware.com
- Management fees apply if the Myhandling request is created by Rennes airport.

Ground handling services are provided in accordance with the terms and provisions of the IATA Ground Handling Agreement (GHA) 2018, subject to the following conditions:

- Articles 7.1, 7.2 and 7.3 of the Main Agreement are excluded. SEARD terms of payment apply in all circumstances.
- Articles 11.1 to 11.10 of the Main Agreement do not apply.
- Notwithstanding article 3.1 of the Main Agreement, SEARD has the right to delegate any of the agreed services to subcontractors without the carrier's prior written consent.
- The limit of liability referred to in article 8.5(a) of the Main Agreement is USD 500,000.

DÉFINITIONS

FERRY/FERRY: no passengers on arrival and on departure

FERRY/FULL or FULL/FERRY: passengers on arrival or on departure

FULL/FULL: passengers on arrival and on departure

SURCHARGE AND SPECIAL CONDITIONS

A surcharge of 50% is applied to the relevant handling rate:

- Between 10:00 PM and 06:00 AM (local time) Night Period
- Sundays and Bank Holidays

A surcharge of 100% of the assistance rate applies:

for all flights without PPR (excluding diversions)

NB: surcharges are cumulatives.

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AIRCRAFTS AND HELICOPTERS HANDLING RATES

Cat	MTOW tons / Tariff Exclusive VAT	FERRY / FERRY	FERRY / FULL or FULL / FERRY	FULL / FULL
1	From 0 to 2 T	39€	76 €	98€
2	From 2,01 to 5 T	128€	250€	324€
3	From 5,01 to 9 T	167€	324 €	422€
4	From 9,01 to 17 T	219€	422 €	548€
5	From 17,01 to 33 T	369 €	711 €	925 €
6	From 33,01 to 44 T	518€	997 €	1 269 €
7	More than 44 T	725 €	1 395 €	1 813 €

SERVICES INCLUDED IN THE HANDLING RATE

Services	FERRY / FULL or FULL / FERRY or FULL / FULL	FERRY / FERRY
Marshalling	X	X
Wheel-chock positioning and removal	X	X
Passengers boarding and/or disembarking	х	
Baggage handling (for passengers and crew)	Х	
Administrative support (immigration, customs)	Х	Х
Connection with ATC	Х	Х
Crew assistance	Х	Х
Meteorological documentation, NOTAM, flight file	х	Х
Connection with fuel service	Х	Х

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SERVICES NON-INCLUDED IN THE HANDLING RATE

RAMP EQUIPMENT AND SERVICES - Tariff Exclusive VAT		
GPU (Start up 30 min maximum)	69 €	
GPU (per hour)	138 €	
ASU	323 € / start up	
Toilet service	140 €	
Potable water	97 €	
CATERING - Tariff Exclusive VAT		
Administration Fees	15% per order	
On Board catering (with provider SEARD)	37 € per order	
On Board catering (without provider SEARD)	246 € per order	
Coffee	8,70 € / liter	
Hot water	6,10 € / liter	
Ice cubes	2,5 € / Kg	
Catering storage	10€ per bag/day	
CLEANING - Tariff Exclusive VAT		
Soft cabin cleaning	Aircraft less than 20 seats : 108 € Aircraft more than 20 seats : 147 €	
Dish washing (1 hour)	64 € per operations	
Dish washing (30 minutes)	32 € per operations	
Dish washing (1 hour manual)	96 €	
Dish washing (30 minutes manual)	48 €	
Waste sorting (glass and other)	10€ per unsorted garbage can	
OTHER REQUESTS - Tariff Exclusive VAT		
Hotel reservation	31 € / file	
Car rental reservation	31 € / file	
Taxi reservation, catering, other requests	Costs + 15% administration Fees	

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Security check in PCZSARD Critical parts of security restricted area of the airport (If no CMC crew member card or CIME card identification member crew)	73 € / operation
Airport creates Myhandling file	15 € / File

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EXTENSIONS

EXTENSION OF AIRPORT OPENING HOURS: Between 10 :00 PM and 06 :00 AM (local time) – Night Period Extension times are subject to change without notice. Any hour started is due.

Tarif HT : 200 € / hour

DÉICING

De-icing product included in the package price.

CATEGORY	TYPE OF AIRCRAFT	Price Package per operation Exclusive VAT
1	BE200/350/1900 – BE99 – BN2/3 – C501/510/525/550/551/560/56X/650 – E50P – E55P – EA50 – FA10/20 – H25B/C - LJ35/40/45/60 - Metro – P180 – PC12 - PRM1 - Helicopters	563€
2	Dash800 - DC3 - DO328 - E135 - G150/200 - C680 - SF340 - Short340/360	688€
3	ATR42 – C750 - CL30 - CRJ100/200 – DC6 – E145 – F27 – F2TH - FA50 - FK50 – TU 104 à 124 – Saab 2000	867€
4	ATR72 – AN72/74 – BAE146/100 – CL60 - CRJ700 - E170 – FA7X - FK70 – F9000 - TU 134	1 013 €
5	BAC111/200 – BAE146/200/300 – CRK - DC930 – E190 – F100 – GL5T – GL6T – GLF4/5/6	1 199 €
6	A318 - BAC111/500 — B717/200 - B737/200/500/600 — DC9/40	1 369 €
7	A319 – B737/300 – B737/700 – C130 - TU154	1 532 €
8	A320 – A321 – B737/400 – B737/800 - MD82/83	1 723 €
9	A300 – A310 – B757/200/300 - B767/200 – IL76	2 524 €

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CARBON EMISSIONS SCHEME

APPLICABLE CHARGE

Carbon emissions scheme is applicable to all aircraft operating at Rennes Airport, with the exception of government or military flights, and medical flights.

The tariff modulation based on carbon emissions is a bonus (decrease) or penalty (increase) percentage applied to the gross landing fee of the aircraft.

DATA USED FOR THE CALCULATION OF LTO CYCLE/SEAT CARBON EMISSIONS

As part of its environmental strategy, SEARD is introducing a bonus/penalty mechanism calculated on the landing fee.

This modulation applies to all aircraft when the landing fee is invoiced to the carrier, with the exception of medical and military flights

The determination and calculation of CO2 modulation are based on the following principles:

- Financial neutrality for SEARD
- CO2 emissions during the LTO cycle (Landing and Take-Off, which covers the approach, taxiing, take-off and climb phases below 3,000 feet) per registration and aircraft type.
- Number of seats offered by registration and aircraft type

By comparing an aircraft's LTO/seat cycle with the average LTO/seat cycle for 2024, we can determine whether the aircraft will be subject to a bonus or a penalty.

Thus, if the actual emission (LTO/seat cycle) of an aircraft is:

- Above average LTO cycle Penalty
- Below average LTO cycle Bonus
- Equal to average LTO cycle None

Calculation formula:

((Baseline - Emissions per LTO cycle)xModulation factor) x landing fee

Average LTO/Seat (Landing Take-off-) cycle emissions by aircraft category at Rennes Airport in 2024:

Reference basis	10.59
Modulation factor for bonuses	0.130%
Modulation factor in case of Penalty	0.362%

Exempted aircraft

Military and medical flights are exempt, as are aircraft making a forced return to Rennes airport due to a technical incident or unfavorable atmospheric conditions (for other cases, please refer to regulatory provisions, in particular article 9 of the decree of 01/24/1956).

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